

**Information notice pursuant to art.13 of Regulation EU 2016/679 of the European Parliament and of the Council of 27 April 2016 (General Data Protection Regulation, so-called “GDPR”).**

In accordance with the current personal data protection regulations, IBSA Institut Biochimique SA (hereinafter, the "IBSA" or "Company") as "Data Controller", is required to provide certain information regarding the use of your personal data.

### **1. Purpose of the personal data processing**

Your personal data are only used for the following purposes:

- (i)** registration to and interaction with the portal IBSA Educational Program (the “Portal”);
- (ii)** scientific and/or technical information relating to IBSA products and services and related activities (training, seminars, etc.), institutional communication on IBSA activities (congresses, launch of new products, marketing communication) through dedicated IBSA personnel and/or forwarding of promotional material through printed or digital channels (i.e. email).

### **2. Nature of the provision of the personal data and consent**

The provision of the data is optional but necessary for your registration to the Portal. Refusal to provide the data will make it impossible for you to register to the Portal.

We inform you that the processing of your personal data for the purposes set forth under above paragraph 1 (i) is carried out in accordance with art. 6.1 b) of the GDPR. Refusal to provide your data will make it impossible for you to register to the Portal and interact with it.

We inform you that the processing of your personal data for the purposes set forth under above paragraph 1 (ii) is carried out in accordance with art. 6.1 a) of the GDPR. Refusal to provide your consent for the purposes described under above **1 (ii)** will make it impossible for us to perform the described activities.

### **3. How the data are processed**

The data are processed through information technology procedures or in any case using automated means or printed matter by persons, either internal or external, specifically responsible for this task and bound to confidentiality. The data are protected by the security measures envisaged by the legislation, designed to prevent unauthorised access, loss or destruction.

### **4. How long the data are kept**

The data will be kept for the time strictly necessary for the accomplishment of the purposes set out in this notice and in any event up to your unsubscription from the Portal.

### **5. Communication of the data**

The data may be used by personnel of the Company that have been given appropriate operating instructions under an obligation of confidentiality. The data may also be used by third-party companies providing operational services on behalf of the Company, which act as external data processors under the direction and supervision of the Company. The updated list of the categories of data recipients can be obtained by writing to [privacy@ibsa.ch](mailto:privacy@ibsa.ch).

### **6. Transfer of the data abroad**

In accordance with the laws and regulations that we are subject to, your personal data may be communicated and/or transferred to the Company’s affiliates and distributors located in other countries – either in the EU countries or outside EU. With regard to the possible transfer of the data to third countries outside Switzerland and EU, including countries that may not provide the same level of protection envisaged by the applicable legislation, we inform you that the transfer of data abroad is subject to specific guarantees for the protection of personal data through the adoption of standard contractual clauses.

## **7. Rights of the data subject**

In relation to the processing of your personal data, you have the right to be informed at any time about your data held by the Company and how they are used. You also have the right to have the data updated, corrected or erased, to request their portability or restriction of processing, in the cases provided for by law, and to object to the processing of the data unless the Company has a legitimate interest in the data. To exercise your rights and to obtain more detailed information about the persons or categories of persons to whom the data are communicated and/or transferred or who become aware of the data as controllers or processors, you can contact us:

- by e-mail, at: [privacy@ibsa.ch](mailto:privacy@ibsa.ch)

- by post, at: IBSA Institut Biochimique SA, Privacy Dept., Via del Piano 29, 6915 Pambio Noranco, Svizzera.

Lastly, we remind you that you have the right to lodge a complaint with the Personal Data Protection Authority if you consider that your rights have not been respected or that you have not received a response to your requests in accordance with the law.

## **8. Data Controller**

The Data Controller is IBSA Institut Biochimique SA with registered office in Via al Ponte 13, 6900 Massagno, Switzerland.

## **9. Data Protection Officer**

The Company has appointed a Data Protection Officer or DPO. The DPO can be contacted via the following communication channel: [dpo@ibsa.ch](mailto:dpo@ibsa.ch)